

K-12 Positions

Position: Instructional Technology Coordinator  
Great Futures Charter High School

Job Listed: <http://www.topschooljobs.org/jobs/175878-222278/Instructional->

Job Description: Responsible for planning, implementing and directing the application and use of technology within instructional curriculum; evaluating and providing recommendations regarding complementing classroom instruction with software applications and computer technology; and assisting administrators and teachers

Qualifications: New Jersey Instructional Certificate; Master's Degree; experience in participating in and or implementing small learning communities, career pathway partnership programs/academies; showcase expertise and experience in using 21<sup>st</sup> century based/Web2.0 technology tools and protocols

Position: Assistive Technology Specialist- SWAAC  
Douglas County School District/ CO

Job listed: <http://www.topschooljobs.org/jobs/95904-218842/Assistive-Technology-Specialist-SWAAAC-Douglas-County-School-District-RE-1-Castle-Rock-CO-USA>

Job Description: Provide district-wide assistive technology consultation; establish and maintain effective cooperative relationships; strong aptitude to program communication devices, and learn new technologies as they evolve; plan for Individual Education Programs; coordinate the delivery of AT services with classroom teachers, special education staff and others.

Qualifications: Colorado state Special Education endorsements or licensure (Special Education, Speech Language Pathologist, Occupational Therapist, Physical Therapy)  
At least 2 years of Assistive Technology/Augmentative Alternative Communication Experience preferred  
Experience in an educational environment preferred

Position: (FPSCO) Part-Time Special Education Teacher  
Friendship Public Charter School Online/Virginia

Job listed: [https://re21.ultipro.com/KIN1002/JobBoard/JobDetails.aspx?\\_ID=\\*761AF1E10D478A7D&\\_jbsrc=B24B68C4-AC15-4EBA-B5BC-C1E35CB8439C](https://re21.ultipro.com/KIN1002/JobBoard/JobDetails.aspx?_ID=*761AF1E10D478A7D&_jbsrc=B24B68C4-AC15-4EBA-B5BC-C1E35CB8439C)

Job Description: Leading students through successful course completion; building a virtual environment conducive to learning; prioritizing student needs; partnering with parents and colleagues to manage course goals, curriculum, and materials that best benefit the individual needs of each student; creating strategies to engage and nurture student learning and student relationships; promoting creativity and excitement in the virtual learning environment

Qualification: Minimum six (6) months teaching experience; Bachelor's degree; Appropriate State certification; Highly Qualified Teacher requirements; proficient in MS Word Suite; strong written/verbal communication skills; attend regularly scheduled meetings, and participate in school activities, open houses and orientations; experience working with the proposed age group; an ability to learn new technology tools quickly

Desired Qualifications: Experience working in a virtual environment. Experience working with the proposed age group. Experience supporting adults and children in the use of technology. Ability to quickly learn new technologies and tools. Experience teaching online (virtual) and/or in a brick-and-mortar environment. Familiar with Blackboard Collaborative or other online platforms

#### Higher Education

Position: Director of Disability Services  
Carnegie Mellon University in Pennsylvania

Job listed: <https://www.higheredjobs.com/search/details.cfm?JobCode=176304787&Title=Director%20of%20Disability%20Services>

Job Description: Manage, build, and grow student disability services programming; address disability matters by acting as the CMU authority on issues relating to accommodations, equal access, and academic

accommodations for students who have identified as having a disability; provide guidance and counsel to campus partners for staff and faculty accommodations as needed

**Qualifications:** Master's degree in rehabilitation counseling, psychology, social work, special education or a related field is required; three years experience in disability services, counseling or a similar field; Two or more years of experience in higher education administration, related to student academic life is desirable; demonstrated knowledge of student development and disability issues, and experience with assistive and/or instructional technologies; experience with MS Office Suite required and familiarity with student information systems is desirable.

**Position:** Learning Designer  
University of Southern Maine in Maine

**Job Listed:** <https://www.higheredjobs.com/search/details.cfm?JobCode=176307674&Title=Learning%20Designer>

**Job Description:** Assist faculty in the design of digitally enhanced courses; assists faculty in embedding learning technologies across the curriculum; provide programmatic and ad-hoc consultation and support; including the design and delivery of faculty workshops.

**Qualifications:** Master's degree /preferred Ph.D or Ed.D in instructional design; learning science, or related field; two or more years experience working with educators to design courses in online and blended formats.

**Position:** Assistant Director for Inclusive Teaching Practices- Office of Teaching & Learning  
University of Denver in CO

**Job Listed:** <https://chroniclevitae.com/jobs/0000320544-01>

**Job Description:** Responsible for designing and implementing faculty development activities and creating resources related to inclusive teaching and Universal Design for Learning (UDL) that recognize diversity as an asset and eliminate barriers to learning.

**Qualification:** Master's Degree/ Preferred Terminal degree in education and/or related discipline; evidence of professional development; experience working with or leading collaborative teams;

experience with online and/or hybrid learning environments and tools; the ability to evaluate educational resources

#### Corporate Positions

Position: Instructional Designer  
Bradenton, FL

Job Listed:

<http://campusworksinc.catsone.com/careers/index.php?m=portal&a=details&jobOrderID=7755950&ref=indeed>

Job Description: Orientating faculty to the instructional design model, process, rationale, expectations, and benefits; act as instructional design expert; evaluate the instructional quality of the materials in terms of educational principles, of the curriculum design model, insist faculty to incorporate new instructional methods and strategies

Qualifications: Advanced degrees in educational fields dealing with learning and instructional theory, earned doctorate preferred; models for curriculum, and instructional design; research on teaching and learning and faculty development; strong communication; consultation and presentation skills

Position: Professional Development Trainer  
Vantage Learning/ NY

Job Listed: <http://www.indeed.com/cmp/Vantage-Learning/jobs/Professional-Development-Trainer-0e38532e97a63fb7?q=Educational+Technology+Consultant>

Job Description: Certified Consultant working with teachers and students on-site, to assist in enhancing the learning experience and classroom environment; using research based instruction methodologies; online and off line tools and content

Qualifications: Advance degree in education or related field; experience in K-12 and /or higher education; strong background in literacy; strong presentation, communication and coaching skills

Position: Senior Program Associate- Special Education  
WestED Learning Innovations Program / Burlington, VT

Job Listed: [http://careers.wested.org/cs/jp/view/hr\\_pos/5001](http://careers.wested.org/cs/jp/view/hr_pos/5001)

- Job Description: Provide technical assistance and consultation to State Education Agencies; facilitate regional and state practice communities; provide direct technical assistance to states in virtual and on-site settings
- Qualifications: Master's or Doctorate in special education, education administration, organizational leadership, or related field; grant writing and proposal development; research and program evaluation

A comparison of the different positions within the three categories of K-12, Higher Education and Corporate, showed similar requirements in the area of educational qualifications with eight of the nine preferring a Master's degree or higher in a field related to education, though a bachelor's degree was the minimal requirement for two of the K-12 positions. Similarly, the importance of effective communication skills was stressed as a requirement in all nine positions. Candidates were requested to have the ability to analysis, design, deliver, implement, and evaluate methodologies for instruction. Likewise, research skills and curriculum development were identified as requirements by employers seeking to assess and train others as a part of the job.

The chosen Higher Education and corporate positions required individuals who were organized, skilled with instructional technology systems, and a documented history of leadership capabilities. Consultants are being sought in K-12, Higher Education, and corporate categories in the area of educational instructional technology to work in brick and mortar, fully online, and blended setting as represented in the job positions reviewed. Particular interest was the number of part-time or flexed positions for consultants that I came across during this selection process. As consultation for a school district or online entity is my ultimate goal, this option appears as a possible means for gaining experience.

My ideal job would include aspects from several of the positions referenced above. Starting with what I perceive as my strongest area, the ability to communicate effectively and persuade others, becoming a consultant for a corporate agency working to analyze, design and implement instructional technologies for students with significant disabilities is my long term goal. To reach that goal, I will continue to improve my written communication skills, and knowledge set in the use of software beyond basic MS Word Suite or similar word processing platforms. The significance employees place in the ability to communicate effectively with all stakeholders is clearly documented in each of the positions I reviewed.

Taking positive steps in the attainment of this goal, the completion of the doctoral program will facilitate my attainment of the appropriate pedagogical knowledge. Using said knowledge would enable me to intelligently converse on many levels of educational development, theory, and instructional procedures. A means of gaining the critical leadership skills necessary for the successful fulfillment of the duties related to the position of a consultant in a corporate setting. I will seek to attain a part-time consultant position with a school district or private agency where I could with guidance gain practical skills to enhance my academic and real life experience. The next two years will provide opportunities for learning, networking and building my professional relationships to prepare for the successful launch of Thompson's Instructional Consultant Agency.

